

Parent-Teacher Conference Prep Sheet

Planning ahead for a conference with your child's teacher will help you get the most out of the meeting. Being prepared will allow you and your child's teacher to focus on your ultimate goal...*the success of your child!*



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Strategies for a Successful Conference:

1. Schedule early so you can select a meeting time that works best with your schedule
2. Be aware of your child's strengths, struggles and concerns
3. Know your child's learning style
 - a. Visual: learns best through visual cues, notes, demonstrations
 - b. Auditory: learns best through listening, auditory stimulation
 - c. Tactile: learns best through hands-on, experiential learning
4. Bring a list of questions and concerns so you'll remember them during the conference
5. Be open to brainstorming ways you can help your child in areas needing improvement
6. If needed, create a course of action with your teacher and follow up with the teacher at an agreed upon time.

Additional Tips:

You are both experts!

- *You know your child's strengths, struggles and personality
- * Your child's teacher is trained in academics and child development
- *Being respectful of each other's role will help your child succeed (*that* is the ultimate goal for all of you!)

Ask for the following:

- *Examples of classroom work and tests
- *The teacher's perspective of your child's behavior in the classroom
- *Tips for supporting learning at home (there is a higher success rate for students with parents who are engaged in the learning process!)

Work as a team!

- *Bring a solution, not only problems. Teachers appreciate when parents participate in the problem solving process
- *Agree on a course of action and follow through
- *Involve your child in problem solving discussions. Kids are often very creative brainstorming and problem solving partners!

MOST IMPORTANTLY: Remember that the ultimate goal is to find common ground for the ultimate result of your child's success!!

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